

CITY OF DETROIT FISCAL 2007/08 BUDGET

AGENCY 47 GENERAL SERVICES

STATEMENT OF PURPOSE

The General Services Department (GSD) supports various city departments by managing municipal leases, operating municipal facilities, grounds and fleet, and managing the inventory of major field operations.

DESCRIPTION

The General Services Department consists of six activities: Administration which includes the Director's Office and property management staff; Facilities and Ground Maintenance which includes ground maintenance, building services, skilled trades and security; Inventory management, Fleet Management, Non-Park Forestry formerly under DPW and Park Development Workforce formerly in Recreation. The GSD has six activities: Administration, which includes the Director's Office, Administrative Support Unit and Property Management staff; Facilities and Ground Maintenance includes ground maintenance, building services, skilled trades and security; Inventory Management, Fleet Management, Non-Park Forestry including Freeway Berm Grass Cutting and Park Development Workforce.

GOALS

1. Maintain all city-owned grounds, parks, freeway berms, right of ways, vacant lots and the urban forest of the City.
2. Procure, maintain and make available appropriate vehicles for General Fund operations.
3. Procure and manage cost-effective space and occupancy arrangements for General Fund city operations.
4. Clean and maintain all city-owned facilities.
5. Manage human and technological resources associated with security of city operations and facilities.
6. Receive, store, monitor and track inventories of major city field operations.

DEPARTMENTAL FINANCIAL INFORMATION

	<u>GENERAL FUND</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
EXPENDITURES	\$67,215,677	\$4,487,000	\$71,702,677
REVENUES	<u>13,628,712</u>	<u>4,487,000</u>	<u>18,115,712</u>
NET TAX COST	\$53,586,965	\$ 0	\$53,586,965
POSITIONS	657	19	676